

**PERMIT # \_\_\_\_\_**

**2024-25 Memo of Understanding  
Regarding Student Use of the Parking Lot of  
Emmanuel United Methodist Church**

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Cell Phone Number*

\_\_\_\_\_  
*Dorm Name & Room Number*

\_\_\_\_\_  
*Car Make & Model*

\_\_\_\_\_  
*School Email*

\_\_\_\_\_  
*Car License Number*

\_\_\_\_\_  
*Home Address & Phone Number*

I, the undersigned, understand that Emmanuel United Methodist Church is not liable for any theft or damage which may occur during the hours that my car is parked in this lot.. My car needs to be removed on the following dates:

**ON FRIDAY, SEPTEMBER 27 & SATURDAY, SEPTEMBER 28, YOUR CAR MUST BE REMOVED FROM PARKING LOT ON FRIDAY BY 6 PM.**

**ON SUNDAY, OCTOBER 27, YOUR CAR MUST BE REMOVED FROM PARKING LOT BY 1 P.M. (UNLESS YOU WANT TO DECORATE YOUR VEHICLE AND PARTICIPATE IN THE TRUNK OR TREAT) (VEHICLES CAN BE MOVED BACK BY 6 PM THAT EVENING)**

**ON SUNDAY, APRIL 20, YOUR CAR MUST BE REMOVED FROM PARKING LOT FROM 7 A.M-NOON (UNLESS YOU ARE JOINING US FOR EASTER SUNDAY WORSHIP AND ACTIVITIES)**

**I understand that I am responsible for the snow removal around my vehicle. (Shovels will be available to borrow near the church entrance)**

I understand that it may be necessary from time to time, due to a wedding, a funeral, or some other church event, to remove my car from the parking lot, and that the church will attempt to give me 24 hours notice prior to such an event by calling the phone number I have indicated above.

**I understand that if my car is not removed at one of the required times, it will be towed at my expense.**

I understand that Emmanuel United Methodist Church reserves the right to void this agreement if any of the conditions are not met, or for any other reason deemed appropriate by the Pastor or Accountable Leadership Board, with 7 (seven) days written notice sent to me at the address above.

I understand that this agreement expires on June 15, 2025. (LU Commencement)

I understand that, while my car is parked in the church parking lot, I must keep the provided **parking permit visibly displayed in the car window at all times when in the church parking lot..**

I have **read** the above conditions, I understand them, and I agree to them.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**